

CONSTITUTION

1. NAME

**JOINT ACCEPTANCE SCHEME FOR WATER SERVICES
INSTALLATION COMPONENTS (JASWIC)**

2. APPLICATION OF THE WATER SERVICES ACT (ACT No 108 OF 1997 AND PROMULGATED 8 JUNE 2001)

This constitution is subject to the requirements of the Water Services Act, and in particular Section 9(1) which states:

“The Minister may, from time to time, prescribe compulsory national standards relating to -

(f) the construction and functioning of water services works and consumer installations.”

3. MISSION

To promote the use of acceptable components in water and sanitation installations in the interest of water conservation, health, safety and the prevention of water pollution, to the mutual benefit of consumers, suppliers, water service authorities and water service providers and the promotion of efficiency in service delivery by co-operation and the exchange of information.

4. OBJECTIVES

4.1 To assist in the setting and maintaining of national standards for water supply and sanitation, thereby promoting;

4.1.1 the prevention of the pollution of potable water supplied to the consumer and the prevention of pollution of the environment;

4.1.2 the prevention of wastage of water;

4.1.3 the efficient use of water;

4.1.4 the efficient delivery of water services;

4.1.5 the safety of water installations.

5. PRINCIPAL FUNCTIONS

5.1 ACCEPTANCE STANDARDS

- 5.1.1 Maintaining a Schedule of Acceptable Water Services Installation Components for use by water service authorities, water service providers and consumers;
- 5.1.2 Assisting and advising the SABS concerning the preparation of technical specifications and codes of practice for setting national standards in respect of water services;
- 5.1.3 Liaising with government departments, local governments, consumer organisations, manufacturers, importers and agents on products and technology;
- 5.1.4 Considering appeals from applicants whose applications have been rejected.

5.2 INFORMATION EXCHANGE

- 5.2.1 Discussing matters of mutual interest in water supply and sanitation;
- 5.2.2 Gathering, distribution and collating of information in respect of water services;
- 5.2.3 Identifying issues requiring research and development and promoting such research and development.

6. STRUCTURE OF JASWIC

6.1 EXECUTIVE COMMITTEE

- 6.1.1 The JASWIC Executive Committee (hereafter referred to as “the Committee” will comprise a maximum of 20 members in total;
- 6.1.2 The voting members of the Committee shall comprise membership of the following:
 - 6.1.2.1 One member from each of the designated Metropolitan Municipalities or Water Utilities;
 - 6.1.2.2 One member from the Water Research Commission (WRC);

6.1.2.3 One member from the South African Bureau of Standards (SABS);

6.1.2.4 One member from Institute of Plumbing South Africa (IOPSA);

6.1.3 The Committee may decide to add or remove members at their discretion;

6.1.4 The Committee may invite persons with specialist knowledge in the Water and Sanitation field to attend any JASWIC meeting for input on technical matters.

6.2 **PARTICIPATING MEMBERS**

6.2.1 By application, additional participating members may be from any of the following:

Water Service Authorities
Water Service Institutions
Water Service Providers
Municipalities.

7. **OPERATION OF THE COMMITTEE**

7.1 The Committee shall convene three times per year for meetings;

7.2 The venue shall rotate between the towns as determined by resolution of the Committee;

7.3 Notices of Committee meetings and agendas shall be sent by the Secretariat 30 days prior to a meeting;

7.4 A quorum for any meeting of the Committee shall be 50% of the members plus one provided that the Chairperson or Deputy Chairperson is present;

7.5 The Committee shall prepare a Procedure Manual setting out its mode of operation for evaluating components, application and administrative procedures, acceptance certificates and filing systems. This manual shall be reviewed at intervals of at least 24 months;

7.6 The Secretariat shall prepare minutes of each meeting, which shall be distributed to members within 30 days of the last meeting.

8. REGISTER OF MEMBERSHIP

- 8.1 All members must communicate their addresses to the Secretariat, who must keep a register of the names of members and all relevant information;
- 8.2 A member may resign if the organisation that the member represents communicates with the Secretariat in writing;
- 8.3 Each organisation represented must notify the Secretariat in writing of any changes in its representation.

9. RIGHTS OF MEMBERS

- 9.1 A member is bound by the constitution and rules of order of the Committee;
- 9.2 The costs of travel, accommodation and meals to attend meetings must be borne by the organisation that the member represents. The Committee may authorize payment of costs if deemed necessary.

10. APPOINTMENT OF CHAIRPERSON AND DEPUTY CHAIRPERSON

- 10.1 The members of the Committee must elect a Chairperson, who shall be from the ranks of a Local Authority, and a Deputy Chairperson;
- 10.2 The Chairperson and Deputy Chairperson hold office for a period of two years from the date of their election and may be re-elected for a further period;
- 10.3 When the term of office of the Chairperson or Deputy Chairperson expires, that member shall remain in office until the next meeting of the Committee;
- 10.4 Should any of the positions of Chairperson or Deputy Chairperson become vacant before their term expires, the positions shall be filled at the next meeting.

11. FINANCES

- 11.1 The Committee shall review and ratify application charges and renewal charges. These charges are set to recover direct costs;
- 11.2 All computer software used by the Committee to operate and maintain the system belongs to the Committee;
- 11.3 An income and expenditure report and asset register will be submitted by the Secretariat to the Committee at each meeting;
- 11.4 The Secretariat shall compile and maintain an asset register.

12. ANNUAL REPORT

- 12.1 Within 6 months of the end of the Local Government Financial Year the Chairperson shall table an annual report on its activities and relevant statistics for the past year.

13. DISSOLUTION

- 13.1 The Committee may be dissolved if circumstances warrant it and if accepted by the majority of Committee members. For such an event formal notice must be given 30 days prior to a meeting;
- 13.2 Any funds and assets, after payment of debts, shall become the property of the Water Research Commission or as decided by the Committee at the time of dissolution.

14. AMENDMENTS TO THE CONSTITUTION

- 14.1 Any amendment to the constitution must be requested by formal notice being given and passed by a resolution supported by at least 75% of the members of the Executive Committee.

18/08/2008