

JASWIC LISTING PROCEDURE

A Products bearing the SABS Mark

- A.1** Complete the JASWIC application form (download JASWIC application form from www.jaswic.co.za), and attach all required information and forward it to JASWIC along with all the required supporting information and the SABS Mark certificate and schedule. Enough information should be supplied to enable accurate identification of the components.
- A.2** The applicant will receive an acknowledgement of receipt and the application will be tabled at the next acceptance meeting.
- A.3** The committee will verify the details with mark-holders and the SABS. The application is logged onto the JASWIC database as “pending” until queries are resolved.
- A.4** When all information is received and queries (if any) have been resolved, the components are listed as “accepted” and the committee will send the applicant a notice of acceptance and of listing as “Mark” bearing, and will also issue a JASWIC certificate (if required) which has the same expiry date as the SABS Mark certificate.

NOTE: Refer to the SABS (www.sabs.co.za) for information on the SABS Mark Certification Scheme for the procedure to apply the SABS Mark of approval to water installation products.

The JASWIC Committee is kept informed of the applicant’s continued status on a monthly basis by the SABS representative who is a permanent member of the acceptance committee. When components are removed from the list for any reason, the applicant must immediately discontinue any references implying current JASWIC acceptance on stationary, advertising and sales material, displays, websites, contract documents etc., and must return the JASWIC certificates to the committee. Failing that, JASWIC would have to advise the industry and the public that the components are no longer JASWIC listed and that any implied or explicit claims of ongoing JASWIC acceptance are false. This may take the form of listing such warnings on the JASWIC website and/or publishing the warnings in the appropriate trade magazines.

B 1 Products NOT bearing the SABS Mark – New Applications

- B 1.1** The applicant must contact the SABS (www.sabs.co.za) to determine relevant SANS standards which apply to the component or system which is to be submitted for acceptance listing. Arrange with the SABS testing authorities for the required tests and reports for JASWIC application for either single items, full or partial ranges or systems. The SABS will select appropriate representative items for the tests. *Full specification test reports are required.*
- B 1.2** After receiving the SABS test reports confirming full compliance of the submitted items, the applicant must contact the SABS Commercial division to conclude a two year SABS/JASWIC Compliance Verification agreement for quarterly inspections and appropriate tests to establish a level of assurance of ongoing compliance.
- B 1.3** The applicant shall send a fully completed application form (download JASWIC application form from www.jaswic.co.za), attaching full SABS test

reports (not older than one year) and all other required substantiating product and technical information, including brochures and identification visuals, samples (if required by JASWIC), sales item numbers and descriptions, installation instructions, warnings and restrictions etc., which would enable the correct identification of the components and its intended application in terms of installation regulations. Also include a copy of the valid SABS/JASWIC Compliance Verification agreement (signed by both parties and allocated a contract number by the SABS).

- B 1.4** The applicant will receive an acknowledgement of receipt and the application will be tabled at the next monthly JASWIC acceptance meeting.
- B 1.5** The committee shall check and confirm submitted details with applicants (if required) and the SABS. The application is logged onto the system as “pending” until queries (if any) are resolved.
- B 1.6** If the application is approved, proof of electronic payment of the R1000,00 acceptance administration fee is required. The product will then be listed as complying with the relevant specifications (“Comply” on the JASWIC listing) and a JASWIC certificate valid for two years from the date of acceptance will be issued. The validity of the certificate and the continued listing of the component will be subject to continued compliance reports from SABS.
- B 1.7** Renewal applications must be done at least 2 months before the expiry date, in which case the renewal fee is reduced to R500. If renewal is applied for after the listing has expired, it will be treated as a new application and the full fee will be required.

NOTE: The committee is kept informed of the applicant’s continued status on a monthly basis by the SABS representative who is a permanent member of the acceptance committee. Should the listing be terminated for any reason, it will be removed from the acceptance list, and the applicant must immediately discontinue any references implying current JASWIC acceptance, on stationery, advertising and sales material, displays, websites, contract documents etc., and must return the JASWIC certificates to the committee. Failing that, JASWIC would have to advise the industry and the public that the product is no longer on the acceptance list, and that any claims or inference of JASWIC acceptance are false. This may take the form of listing the warning on the JASWIC website and/or by publishing the warnings in the appropriate trade magazines.

B 2 Products NOT bearing the SABS Mark – RENEWAL of existing listing

- B 2.1** Listing renewal would only apply to components that are currently listed and that have been subjected to regular inspections and tests in terms of the Compliance Verification agreement.
- B 2.2** Since delays in the administration may occur, the applicant is advised to submit application for renewal for a further 2 year period for the listed components, at least 2 months before the expiry date printed on the JASWIC certificate. Such early renewal applications will be subject to a reduced fee of R500,00.
- B 2.3** Documents that must be submitted to JASWIC for a renewal application are: a JASWIC application form; proof of a current and valid SABS/JASWIC Compliance Verification Agreement. The application is processed by the acceptance committee in the same way as a new application.

B 2.4 Additions to the existing listed components (extensions to a range etc.) and late renewal applications received after the expiry date, will be treated as new applications and the new application procedure **(B1)** and applicable fee will apply.